



भा.कृ.अनु.प.- कृषि प्रौद्योगिकी उपयोग अनुसंधान संस्थान, अंचल - 3

भारतीय कृषि अनुसंधान परिषद

उमियम (बड़ापानी), रि-भोई, मेघालय - ७९३१०३

ICAR - Agricultural Technology Application Research Institute, Zone - III

Indian Council of Agricultural Research

Umiam (Barapani), Ri-Bhoi, Meghalaya - 793103

Telephone : 0364-2570081 :: Fax - 0364-2570081, 2570396 :: Email - icarzc3@gmail.com :: Website - http://icarzc3.gov.in

F. No. ICAR-ATARIAdm/2-14/Recruitment/2010/Pt-II

Dated: 29th October, 2016

To,

All Directors of ICAR Institutes/Directors ICAR-ATARI/NRC,/Head of stations of ICAR Institutes.

Sir/Madam,

It is proposed to fill up one post of Assistant Finance & Account Officer in the Pay Band -2 Rs. 9300/--34800+ Grade Pay of Rs 4600/- at this Institute on deputation basis/ Permanent transfer/ Permanent absorptions. The terms for filling up the post and eligibility are as detailed below:

Sl. No	Name of the Post	No. of Post	Pay Band & Grade Pay	Essential requirement and eligibility
1.	Assistant Finance & Account Officer	01 (One)	Rs. 9300/--34800 plus Grade Pay of Rs 4600/-	By permanent transfer of officers holding analogous post at ICAR Institutes/Council. Or By promotion of Junior Accounts Officer in the pay band -2 Rs. 9300/--34800/- + Grade Pay of Rs 4200/- with 3 years of service in the grade at ICAR Institutes/ Council. Or By promotion of Assistants having rendered 5 years of continuous and regular service in the pay band Rs. 9300/--34800/- + Grade Pay of Rs 4200/- and have qualified ICAR audit and Accounts Exam conducted by the ASRB.

It is therefore, requested that the above vacancy may kindly be circulated among the eligible staff and necessary particulars of such candidate, who can be immediately relieved and who are willing to be considered for the post in question on deputation basis or by permanent transfer basis at this institute, along with their ACR dossier for the last 5 years, may be forwarded, in the prescribed Proforma, as overleaf to this office at any early date but not later than **15th December, 2016** a certificate to the effect that no disciplinary/vigilance case is pending or being contemplated, against the candidate(s) may also be furnished along with the particulars. Incomplete application or those received after the prescribed date and without ACR dossiers/Vigilance clearance certificate will not be entertained.

Yours faithfully,

Bagish Kumar
29/10/16
(Bagish Kumar)

I/c Asstt. Administrative Officer

Copy for information to:

1. The Under Secretary (AE). ICAR Krishi Anusandhan Bhavan, Pusa New Delhi – 110012
2. The Under Secretary (Admn.). ICAR Krishi Bhavan, New Delhi – 110001

APPLICATION ON THE PLAIN PAPER SUPERSCRIBED AS “APPLICATION FOR THE POST OF ASSISTANT FINANCE & ACCOUNTS OFFICER (UNRESERVED)” CONTAINING THE FOLLOWING DETAILS SHOULD BE SENT TO THE DIRECTOR, ICAR-ATARI, ZONE-III, UMIAM, UMROI ROAD, RIBHOI DISTT. 793103 (MEGHALAYA)

1. Name of the candidate (Block Letters) :
2. Name of the Institute/Organization/
Department where working now :
3. Postal Address :
4. Post held at present indicating whether on
Temporary/Permanent basis :
5. Date of Birth :
6. Educational Qualification giving details of examination passed from Matriculation onward:

Sl. No	Exam Passed	Board/University	Year	Division/ %

7. Details of technical/other qualification, also
Details of Departmental examinations passed if any :
8. Do you belong to SC/ST, if so indicate the same :
9. Service details

Name of Institute/ Organization	Post held	Scale of Pay	Period	Nature of duties Performed/performing

10. Date of appointment to the present post with scale of pay:

I do hereby declare that the particulars furnished by me above are correct to the best of my knowledge and belief.

Date:

Signature of applicant

To be certified by the employer

Certified that the particulars furnished by the officer are as per the records held in this office and no disciplinary/vigilance case is pending or contemplated against the officer/official, no major/minor penalty awarded to the applicant and the integrity of the officer/ official is certified.

The ACRs of the officer is enclosed as required.

Signature:

Designation: