



N0. N0.ZC/TOT/86/008-09/Vol.I

Dated the 5.3.2016

Limited Tender bids are invited for supply of FURNITURE from the Manufacturer/Supplier authorized dealers Detailed specifications of the items, terms & conditions, etc are given below:-

3. Quotation should consist of two Bids- The techno-commercial bid (Bid 'I') and the financial bid (Bid 'II'). Both must be submitted in two separate envelopes to be sealed **and put in a single main cover. The outer main cover should be super scribed as "TENDER NO. N0.ZC/TOT/86/008-09/Vol.I dtd.5.03.2016 for supply of Furniture For ICAR-ATARI, UMIAM, I.C.A.R RESEARCH COMPLEX, UMIAM"** and addressed to "THE DIRECTOR, ICAR-ATARI, UMIAM. The Bidding Firm should give their complete address on the bottom left corner of the Main Cover. **The Technical Details of the items should be mandatory kept in the Technical Bid only.** The Technical Bid should consist of Sale Tax, Income Tax, Certificates detailed specifications, model and make, authorization letter/Dealership Certificate/Manufacturing Certificate price list and all necessary documents. The Financial Bid should consist of the Rates, their detailed break-ups, etc. Non-compliance of this shall lead to non consideration of the Bid. Tender should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the ICAR-ATARI Office of the, Umiam, Meghalaya-793103 not later than **12:30 P.M. on 20.03.2016.** Tenders received after the due date and time shall not be considered under any circumstances.
4. Every Tenderer shall have to deposit consolidate cost of Tender paper of Rs. 500/- (Rupees five hundred) only (Non - refundable) to be deposited in favour of the Director, ICAR -ATARI, Umiam - 793103 by means of Demand Draft payable at SBI, ICAR Complex Branch, Umiam. **Non - submission of the cost of Tender paper shall lead to non - consideration of the Tender.**
3. The rates should be quoted each item as the case may be as per specification brand etc., shown in the list of Furniture of the quoted items should be produced at the time of submitting quotations, failing which the bids are liable to be cancelled.
4. The supply should be made FOR Umiam, and no extra charges will be borne by the office in case of damage done during transportation of items.
5. The rates quotes must be valid for a period of 01 (one) year from the date of acceptance of the quotation.
6. The supply should be completed within 1 week from the date of issue of supply order.

7. The payment will be made on actual delivery of the articles in good condition. No advance payment will be made in any circumstances.
8. Prices quoted by the tenderer should be inclusive of all taxes including transportation, loading & unloading etc.
9. No enhanced rate at the time of supply of the articles will be entertained.
10. The Director of this Institute reserve full right to accept or reject any tender in part or full without assigning any reason whatsoever.
11. Tenders will be opened on **20.03.2016 at 02:30 P.M.** in the office Building of Director, ICAR-ATARI ICAR Research Complex for NEH Region, Umiam, Meghalaya. Interested bidders may attend the opening either personally or through their authorized person.
12. Trading license issued by the Khasi Hills Autonomous District Council (KHADC) should be provided by the Non – Tribal tenderer's, failing which the tender are liable to be rejected.
13. Firms, should also provide the following information's. Credentials, Manufacturing, Capabilities, quality control system, past experience after sale service. financial background etc., e-mail address, bank details for payment.
14. Clearance of sales tax/income tax certificate (up-to-date) should be enclosed with the bid documents.
15. The bidders should mandatory provide full Bank details, for ensuring e – payment to their A/Cs electronically.
16. Bidders should sign each & every page of the tender, as an unconditional acceptance of all the terms & conditions.
17. Other terms & conditions as may be decided by this office, to ensure observance of all statutory/legal norms, as well as optional utilization of Government funds.
18. If the above mentioned closing /opening day of the tender happened to be non - working date due to Bandh/Strike as any other reasons, the tender will be received & opened on the following working day at the same time except on the 2nd (second) Saturday.


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SL.No.	Item	Details	Number
7.	Executive High Back Office Chair with cushion	<ul style="list-style-type: none"> • Brand: Any reputed brand • Height: 48 inches approx. • Width: 21 inches approx. • Depth: 21 inches approx. • Assembly: Self Assembly • Dimensions: H 48 x W 21 x D 21 approx. • Primary Material: Leatherette • Color: Black 	
8.	Executive High Back Office Chair with Ergonomic design	<ul style="list-style-type: none"> • Brand: Any reputed brand • Height: 48 inches approx. • Width: 21 inches approx. • Depth: 21 inches approx. • Dimensions: H 48 x W 21 x D 21 approx. • Primary Material: Leatherette • Color: Black 	
9.	Sofa Set with leather fitting	<ul style="list-style-type: none"> • Leatherette Sofa • Solid Wood Frame • Color: Brown Upholstery • Dimension: Seat Height: 48 cm, Overall: 3 Seater: 90x162x62 cm; One Seater: 90x70x62 cm <p> Sofa Type : 5 Seater Sofa Sets Style : Modern Suitable Room : Office Seating Capacity : 5 Seater Color : Black/Brown </p>	
10. 04	Executive office table (big)	<p>Table Dimension : W3200*D2100*H760mm</p> <p>Main Material</p> <p>1.Top and main Panel: 50mm Thickness MFC with Melamine surface .5mm hard-wearing rigid PVC edge. 2.Cabinet : Side panels are 18mm thickness and other panels are 30mm thickness,3mm hard-wearing rigid PVC edge.</p> <p>Hardware: Alloy Handle ,Sound-off Track , Chrome Steel Hinge</p>	
05	Executive office table (6 feet)	<ul style="list-style-type: none"> • 6 Feet Office Table • Wooden top • Metal body & frame • Modern style 	
06	3 Drawer Computer Table	<p>Overall Height (cm) 76 cm Overall Width (cm) 120 cm Overall Depth (cm) 60 cm</p>	


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